

ADDING SCHOOL SANCTIONED STUDENT ACTIVITIES POLICY

I. PURPOSE

The purpose of the policy is to develop a procedure and process when considering the adding of new school sanctioned student extra or co-curricular activities in the school district.

II. GENERAL STATEMENT OF POLICY

This policy is to provide guidance and direction to administration when a request is brought forward to add additional school sanctioned student activities, whether a team, club or organization.

III. PROCEDURES

- A. If an assessment survey conducted in grades 6-11 shows a need to consider a new activity, the administration will present information to the school board for study which includes, but is not limited to, all items outlined in Addendum A.
- B. All student activities must have at least one district staff member as a coach, advisor or be monitored by the Activities Director. Staff is defined as an active employee of the district or a person who has accepted a position that was posted by the human resource department.
- C. Activities in this policy do not include those activities administered under the umbrella of community services.
- D. Administration shall bring forth a recommendation to the school board for final consideration.
- E. The administration shall prepare an annual report of student activities. Included in the report shall be:
 - 1. All active activities
 - 2. Activity fees
 - 3. Number, grade and gender of participants
 - 4. Title IX status of the district

Adopted: 10/24/05

Revised: 03/09/09

Reviewed: 05/28/13; 11/23/15; 04/23/18

Addendum A

Administrative Information Gathering School Sponsored Student Activities

The following is a checklist to be prepared as part of a presentation by the administration to the school board:

- A. **Student interest** – Present information that indicates strong student interest as well as spectator value.
- B. **State athletic association** – Present information as to whether the activity is MSHSL sanctioned.
- C. **Competition** – Present information as to whether there is organized interscholastic competition at the conference, regional, and state levels.
- D. **Facilities** – Present information as to the existence of adequate facilities for the activity.
- E. **Coaches/Advisors** – Present information as to the ability to secure competent coaching/advising staff. An identified head coach must possess a current coaching certificate. **All funding sources must be processed through School District Accounting.**
- F. **Growth** – Present information as to the potential growth of the activity.
- G. **Funding** – Present information as to the budget of the activity and the possible funding sources
- H. **Scheduling** – Present information as to the potential for scheduling competition on a conference and/or regional basis.
- I. **Equal opportunity** – Present information as to the activity and how it equalizes or creates an inequity in the opportunities for boys and girls per Title IX requirements.
- J. **Implementation** – Present information as to a implementation process and timeline.