

Eagle View Elementary

Important Reminders / Quick Reference

(Refer to the 2017-18 Parent Handbook Online for more information.)



DROP OFF / PICK UP / PARKING

Parent/Bus Drop-Off	8:55–9:05 a.m.
School Start Time / Tardy Bell	9:10 a. m.
Kindergarten Dismissal	3:40 p.m.
Walkers & Students being Picked Up	3:40 p.m.
Grades 1- 5 Dismissal to Buses	3:45 p.m.

- Students should not be dropped off prior to **8:55 a.m.** (unless attending Kids' Co.)
- Students must be picked up between **3:40 & 3:45 p.m.** (unless attending Kids' Co.)
- Pick-up notes should be sent to school with your child. Please send notes separate from the planner/notebook so they can be easily sent to the office. Include the date, your child's first and last name and teacher's name. In the rare case that a call is necessary, you must call the office by **2 p.m.** to ensure that your child has time to receive the message. To maintain the flow of learning, we will refrain from calling into classrooms with messages. Only emergency messages will be delivered.
- For everyone's safety, **PLEASE PARK IN THE PARKING LOT** and come into the building when picking up your children from school. Due to fire codes, parking is **NOT ALLOWED** in the fire lanes near the front of the building whether or not you leave your vehicle. Please abide by the lane markings. The crosswalk must be open at all times. You may drop off your children at curbside between 8:55-9:05 a.m., but you may not park your vehicle unless it is in the parking lot.

ATTENDANCE

- Attendance is taken at **9:10 a.m.** each day. Students arriving after this time need to be signed in at the office by a parent/guardian. Late arrivals, without prior notice before 9:10 a.m., will be recorded as unexcused.
- The attendance voicemail number is **952-758-6005** (available 24 hours/day). We require that absence information be given to the **office by 9:10 a.m. via a call, note or email to both: thsticha@isd721.org and dchlan@isd721.org** Teachers appreciate being notified also. When students are absent without **office notification** and/or if the office staff needs to contact a parent, students will receive an unexcused absence.
- We ask that you respect our school hours and not take your child out early. Research tells us that valuable learning takes place at the beginning and the end of the school day. It is necessary to refrain from interrupting class time.
- If your family is going to be on vacation, please send a note to the office prior to the trip so that the absence can be excused. Also inform the teacher in order to get homework ahead of time.

BREAKFAST / LUNCH

- You are responsible for keeping a positive balance in your family account.
- Prices

Breakfast: Student (gr. K) – **Free** (*delivered to classrooms*)
Student (gr. 1-5) – **\$1.40** (\$242.20/yr.)
Adult – **\$2.25**

Lunch: Student (gr. K-5) – **\$2.55** (\$441.15/yr.)
Extra Entree – **\$1.30**
Cold Milk – **.50**
Adult – **\$3.80**

Parents who visit may choose to charge their lunch to their child's lunch account. Lunch may be brought in for your child, but NO POP please.

- Lunch times by grade levels: (**subject to change** – ***watch the website for updates***)

K: 11:40–12:05	2: 12:15–12:35	4: 11:30–11:50
1: 11:55–12:20	3: 12:40–1:00	5: 12:30–12:50

- Credit/debit card payments to individual student lunch accounts can conveniently be made through the parent Portal without a separate login. For accurate deposits via cash or checks, please include the first AND last name of each of your children along with the **amount per child** on the memo line.
- Nutrition Services questions should be directed to **952-758-1774**.

CONTACT INFORMATION

- Please **update** the Campus Portal, send a note, or call 952-758-6000 with any name, address, or phone changes during the school year to ensure that we can reach you in any situation.